



BOARD MINUTES

(For Good Standing Members and Approved Participants)

The Bear Creek Watershed Association protects & restores water & environmental quality within the Bear Creek Watershed from the effects of land use.

Association Co-Chairs- [Kevin Johnson](#), [Patrick O'Connell](#)

BCWA Financial Officers –[Patrick O'Connell](#), [Kevin Johnson](#), [Jason Stawski](#)

Program Manager [Kielty Diversified Projects](#)

Technical Services [LRE Water](#)

Wednesday, December 11, 2024

9:00-10:30 a.m.

I. 9:00 a.m. Bear Creek Association Call to Order

The meeting was called to order by Co-Chair Kevin Johnson at 9:04 am.

II. Introductions and welcome program manager and technical service firm

Kielty Diversified Projects (KDP) was selected as the management services consultant and LRE Water was selected as the technical services consulting firm. Introductions were made by Diane Kielty with KDP, and Erin Stewart and Molly Adams with LRE Water.

III. 9:00-10:00 a.m. Action Items

A. **2024 November Meeting Summary**

A motion was made by Zoe Loftis to approve the November Meeting Minutes as presented and it was seconded by Thomas Riggle. The motion carried.

B. **Discuss BCWA account transfers, email, virtual platform and storage.**

The Google platform to house materials was discussed.

A motion was made by Pat O'Connell for BCWA to purchase a Google account with Gmail and Google Meet for BCWA document share and communication and was seconded by Jason Stawski. The motion carried.

Action: Manager purchase Google account for BCWA.

Action: Manager investigate website platforms for transition.

Kevin Johnson has contacted Russell Clayshulte requesting to transfer the BCWA bank account to BCWA. BCWA needs to determine who will manage the account. Information is needed on who has access to the bank account and the process for transfer.

BCWA needs the two hard drives currently in possession of Russell Clayshulte to transfer historical information and data to new BCWA Google storage.

C. **Billings and Cost Share**

RNC Consulting Total – This is unknown.

GEI Consultants Invoices. Invoices are to be sent to KDP and the Co-Chairs while the banking transfer is underway.

ENB Account Balance on 9-10-2024 was \$138,189.91. Russell Clayshulte will provide program for bookkeeping and financial records.

A motion was made by Jason Stawski to select Thomas Riggle to serve as BCWA Treasurer. The motion was seconded by Ray Cosby. The motion carried.

D. Program Review, Program Actions and Confirmation Documents (Attached Files)

- Erika Keyser will check on the status of BCWA monitoring equipment. The equipment is in the maintenance shack at the City of Lakewood, which is climate controlled.
- Sampling responsibility was discussed. The lower area samplings will occur in January. BCWA typically samples all months of the year. Brittany Klappert provided an overview of the past sampling approach.

Action: The City of Lakewood will discuss their sampling program internally followed by a discussion with LRE Water and BCWA to develop a sampling plan going forward. Once the sampling plan is evaluated, BCWA will communicate with CDPHE. LRE Water will evaluate the data to prepare. A first pass on the sampling plan will be provided by LRE in January.

Next month the first round of Regulation 85 sampling is due.

Action: A table will be developed for 2025 Regulation 85 sampling. Samples can be brought to the Evergreen Metro offices to be dropped off.

Regulation 85 Sampling and Data transfer to WQCD is due in February 2025. LRE Water uses the CDSN program to upload data.

Action: BCWA needs to determine how data will be uploaded into the CDPHE system.

- GEI Laboratory November 2024 sampling update. Russ collected the samples and delivered them to GEI.
- Information and Data Transfers. Russ will provide.

IV. Bear Creek Reservoir TMDL Actions from WQCD From Barbara Bennett on 12-4-2024

It has been a while since our last update, so I wanted to reach out and let you all know that while we still do not yet have a certain date for publication of the draft Bear Creek Reservoir TMDL, it will not be published until sometime in 2025.

V. 10:00-10:30 a.m. Membership Updates and Issues Forum

This agenda feature provides Association members or participants the opportunity to provide activity updates, information or identify future action(s) of Association.

- A. City and County Denver** – They are evaluating the vaults in Summit Lake to determine monitoring needs and get monitoring wells in place. Please include them in BCWA sampling considerations. They believe they will have access above Summit Lake.
- B. Denver Water Department** – None.
- C. Jefferson County (Planning and Other Activities)** – They are interested in working with the new BCWA consultants to improve the efficiency of BCWA meetings.
- D. Clear Creek County (Environmental Health and Other Activities)** – CCC is facing extreme budget difficulties. Henderson Mine is in the final phase of its shut down. Eight positions in the County were cut last week. CCC may request dues adjustment for 2026.
- E. City of Lakewood** – They have had meetings with Russ and will report to the group as they know more.
- F. Wastewater Dischargers (Plant Updates and Other Activities)** - The new water plant for the Town of

Morrison is up and running.

G. Bear Creek Watershed Foundation - None

H. Other Member Updates/ Issues – Thomas Riggle is on Jeffco Sustainability Commission. They need people for water or eco committees. Please send recommendations to Thomas.

Action: Schedule a hybrid meeting in 2025 at the Town of Morrison to hold a general meeting followed by a tour of the new Town of Morrison water plant.

Genesee is looking forward to reengaging with BCWA.

The Jefferson Conservation District will be pursuing a CWCB Water Plan Grant and/or Wildfire Ready Watershed Grant targeting a July 1st deadline.

Action: Plan a retirement celebration for Russ. This could be a lunch or other similar event.

Tiny Town is operated by Ross Lewis Trust. Tiny Town hauls their sewage off site.

Action: Research Conifer Metro online.

Action: The Financial Officers will review the 2025 budget and dues and consider dues adjustments for 2026.

VI. BCWA Board Meeting Adjournment

The meeting was adjourned by Chair Kevin Johnson at 10:23 am.

Administrative Action Items

Action: Manager purchase Google account for BCWA.

Action: Manager investigate website platforms for transition.

Action: LRE/Members/Manager will develop 2025 Regulation 85 sampling schedule table.

Action: Schedule a hybrid meeting in 2025 at the Town of Morrison to hold a general meeting followed by a tour of the new Town of Morrison water plant.

Action: Plan a retirement celebration for Russ. This could be a lunch or other similar event.

Action: Research Conifer Metro online.

Action: The Financial Officers will review the 2025 budget and dues and consider dues adjustments for 2026.

Technical Action Items

There will not be a Technical Review Session meeting in December 2024. Discuss the frequency for 2025.

Action: The City of Lakewood will discuss their sampling program internally followed by a discussion with LRE Water and BCWA to develop a sampling plan going forward. Once the sampling plan is evaluated, BCWA will communicate with CDPHE. LRE will evaluate the data to prepare. A first pass on the sampling plan will be provided by LRE in January.

Action: BCWA needs to determine how data will be uploaded into the CDPHE system.

Action: LRE determine data transfer method for Regulation 85 data to WQCD - due February 2025.

Member Present

Aspen Park Metro	Simon Farrell	x		
Brookforest	Dues			
City & County of Denver	Alan Polonsky	x		
Clear Creek County	Gary Hague	x		
Conifer Metro	Dues			
Conifer Sanitation	xxx			
Denver Water	Cindy Brady			
Evergreen Metro	Zoe Loftis	x	Jason Stawski – Evergreen Metro District	
Forest Hills Metro	AJ Breckman	x		
Genesee	Bob Calley	x		
Geneva Glen	Pete Mahan			
Jefferson County	Patrick O'Connell	x		
Jefferson County Schools	Bonnie Begert	x	Ray Cosby – Jeffco School District	
Jefferson Conservation District (Participant Org)	Gayle Gordon	x	Margo Yousse	
Kittredge	Thomas Riggle	x		
Lakewood	Brittany Klappert	x	Hanna Porter – City of Lakewood	Erika Keyser – City of Lakewood
Morrison	Simon Farrell	x		
Park County	Dues			
Tiny Town	xxx			
West Jefferson County	Kevin Johnson	x		

Consultants Present:

Diane Kielty – KDP

Erin Stewart – LRE Water

Molly Adams – LRE Water